

GRANT APPLICATION FORM

The Braided Rivers Community Trust operates in the Ashburton district.

Through our success and profitability, we ensure ongoing benefits for the people of Ashburton by returning a share of our profits to the community through grants to community organisations including support to sports, education, cultural and wellness organisations.

We look forward to reviewing your grant application soon.

Which grant pool are you applying for? Please tick one

Quick Response:

Quick response grant applications are considered at monthly grant meetings every month except January. The grant pool is currently \$40k spread across 11 meetings.

Applications close on the 1st day of each month in which a grant meeting is held.

Annual/Multi Year Grants:

Annual grant applications are considered twice each year at the February and August meetings. The grant pool is currently a total of \$60k spread across the 2 meetings.

Applications close: 1st February and 1st August

When are grant applications due?

Grant applications are due on the first day of the month of the grant meeting ie. Applications for the August grant meeting are due on the 1st August. They can be emailed to info@brct.co.nz or delivered to **Level 2, 161 Burnett Street, Ashburton.**

APPLICANT DETAILS:

Name of organisation:

Contact name:

Phone:

Email address:

Postal address:

Your legal status & purpose:

Is your organisation registered with the Charities Commission? Yes No

If yes what is your registration number:

How many people belong to your organisation: Locally: Nationally:

Description of your organisation & how it works:

GRANT INFORMATION:

Total amount requested from the Braided Rivers Community Trust \$

How many people would benefit from this grant:

TIME FRAME

Please detail the date of event, or duration of activity you are requesting grant for:

GRANT DETAILS

Please describe below what you want the Grant for:

GRANT BENEFITS

Please specify the benefits the Ashburton Community will receive if the grant is approved

APPLICANTS DECLARATION:

I declare that the information provided in this grant application is true and correct, to the best of our knowledge.

I have the authority to make the application on behalf of the applicant.

This organisation fully understands that any and all monies received from the Braided Rivers Community Trust can only be used for the purpose for which the grant was approved.

I authorise the Braided Rivers Community Trust to retain information pertaining to this application and to disclose that information as deemed necessary by the Braided Rivers Community Trust for any purpose, including the publication of sponsorships & donations in annual reports.

I authorise the Braided Rivers Community Trust to make any enquires of any third parties, (even though that may involve disclosing information contained in the application) or undertake audits of our organisation in connection with this application.

I authorise the Braided Rivers Community Trust to use our name/photograph for publicity purposes.

I will acknowledge the support of the Braided Rivers Community Trust in our publicity.

Applicants will complete the required accountability report proving funding has been used for the purposes approved within 12 months of receiving the grant. The Braided Rivers Community Trust may not consider grant applications where accountability reports are outstanding.

APPLICANT AUTHORISATIONS

Full name

Position

Signature

Date:

Full name

Position

Signature

Date:

BANK DETAILS

Applicant organisations' bank

Branch

Name of account

Account number

OR attach a pre-printed deposit slip (personal bank accounts are not permitted)

What is the name of your Facebook/Instagram page, if you have one?

If your application is successful, we encourage you to send us some images highlighting how your grant is being used. Eg photographs from events, equipment being enjoyed etc..

Handle or Url: _____

Y / N

Does your organisation consent to supplied images from you/your organisation being used for our marketing purposes. Including but not limited to on our, website, facebook, & marketing materials.

SUPPORTING INFORMATION / CHECKLIST

Have you attached cost evidence?

TWO Quotes These should be no less than 6 mths old, addressed to your organisation, show GST content and suppliers contact details. For Operating expenses - 3 mths consecutive bills.

Have you attached verification of your affiliation or governance to a regional or national body?

Sporting groups are required to be affiliated.

Have you attached a copy of your board resolution, or full minutes?

Have you answered every question on the grants application form?

Have you kept a copy for your records?

PLEASE RETURN VIA ONE OF THE FOLLOWING OPTIONS

Braided Rivers Community Trust

Somerset House
Level 2
161 Burnett St
Ashburton

Postal

Braided Rivers Community Trust
PO BOX 217
ASHBURTON, 7740

Email

info@brct.co.nz

For more forms please visit www.braideddriverscommunitytrust.co.nz